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**GRAVITYEDU**

**INCIDENT MANAGEMENT SYSTEM**

**FOR BANKING SECTOR**

**GROUP 11**

**Master of Information Technology (MIT)**

**Department of Industrial Management** - **Faculty of Science**

**University of Kelaniya**

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# Abstract

GravityEdu is a private educational institute located in Nugegoda, providing academic support for Advanced Level (A/L) students. While the institute has established a strong reputation for quality teaching and personalized guidance, its administrative processes are still managed manually using spreadsheets and paper-based records. This reliance on traditional methods has resulted in inefficiencies, errors, and delays in key tasks such as student enrollment, fee management, class scheduling, and performance tracking.

To address these challenges, this project proposes the development of the GravityEdu Management System, a user-friendly and scalable application powered by a Python-based technology stack with a MySQL database. The system is designed to centralize and automate core administrative operations, including user authentication, teacher and student management, class scheduling, payment tracking, attendance, and academic resource distribution. Additional features such as bulk data uploads and automated report generation further enhance the system’s efficiency and usability.

By streamlining administrative workflows, minimizing manual errors, and providing real-time insights through reporting, the system reduces operational overhead and improves overall accuracy. The implementation of this system not only enhances transparency and accountability but also allows the institute to focus more on its primary mission—delivering high-quality education and personalized support to students.

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# Chapter 1: INTRODUCTION

## About GRAVITY

GravityEdu is a well-established private educational institute located in Nugegoda, dedicated to providing high-quality after-school academic support for Advanced Level (A/L) students. Over the years, it has built a strong reputation for academic excellence, personalized guidance, and a nurturing learning environment, making it a trusted choice among both students and parents.

However, despite its strengths in teaching and student engagement, the institute still relies heavily on traditional methods such as spreadsheets, manual records, and paper-based processes for critical administrative functions. Student enrollment, fee management, and class scheduling are currently handled manually, leading to inefficiencies, errors, and delays in day-to-day operations. These challenges have highlighted the need for a more efficient and reliable management system.

## Problem Statement

The reliance on manual processes has created several operational challenges:

* High risk of data entry errors and inconsistencies.
* Increased administrative workload, resulting in delays.
* Limited scalability to manage a growing student base.
* Difficulty in tracking student performance and generating accurate reports.

Such inefficiencies not only slow down workflows but also affect the overall service quality offered by the institute.

## Motivation for the Project

Educational institutes like GravityEdu handle a wide range of administrative tasks from student enrollments and class scheduling to fee collection and performance tracking. Despite its strong academic capabilities, the institute currently relies heavily on manual, paper-based processes and spreadsheets for these operations.

This traditional approach leads to delays, data inconsistencies, difficulty in monitoring student progress, and increased administrative workload. Managing growing student numbers and expanding academic programs becomes increasingly complex under such a system. Without automation, tracking information accurately, generating reports, and ensuring smooth coordination between departments can be cumbersome and error-prone.

The motivation behind developing the GravityEdu Management System is to modernize administrative operations and reduce reliance on manual processes. By providing a centralized, user-friendly platform, the system aims to automate routine tasks, improve data accuracy, and streamline workflows.

Additionally, the system seeks to enhance transparency, accountability, and efficiency in day-to-day operations. With real-time access to student records, class schedules, fee status, and academic performance, administrators can make timely and informed decisions, transforming administrative management into a structured, efficient, and strategic function.

## Objectives

The primary objective of the GravityEdu Management System project is to design and implement a **user-friendly, scalable, and efficient application** that automates and streamlines administrative processes. The system aims to reduce manual workload, improve data accuracy, and provide a centralized platform for managing day-to-day operations.

The specific objectives include:

1. **Automate Student Enrollment** – Simplify registration and maintain accurate student records.
2. **Simplify Class Scheduling** – Create conflict-free timetables and optimize resource usage.
3. **Efficient Fee Management** – Track payments, discounts, and pending fees with transparency.
4. **Performance Monitoring** – Systematically track student academic progress and generate reports.
5. **Centralized Data Management** – Consolidate student, teacher, and class information for better accessibility.
6. **Enhance Operational Efficiency** – Automate repetitive tasks, reduce errors, and streamline administrative workflows.

## Project Scope

The GravityEdu Management System is designed to automate and streamline the institute’s academic and administrative operations. The system scope includes:

**1. User Authentication**

* Secure login for administrators and users.
* Role-based access control to ensure proper authorization.

**2. Teacher Management**

* Register teachers with details such as Name, Subject, Contact Number, and Email.
* View and edit teacher information.

**3. Student Management**

* Register students with Name, Registration Year & Month, Contact Number, Discount %, Email, and Stream.
* View and edit student information.

**4. Class Management**

* Manage classrooms and class types (Group or Hall).
* Categorize classes as Theory or Revision.
* Schedule class sessions, assigning Teachers, Subjects, Class Type, Category, and Time Slots.

**5. Payment Management**

* Record monthly tuition fee payments, including discounts and exemptions.
* Verify and track class fee payments.

**6. Student and Tutte Tracking**

* Update tutte distribution.
* Track student attendance.

**7. Bulk Operations**

* CSV upload of student details for efficient data entry.
* CSV upload for monthly payment status updates.

**8. Reports and Monitoring**

* Generate outstanding payment reports.
* Provide total income and outstanding balance reports.

By implementing these functionalities, the system aims to centralize operations, enhance efficiency, reduce errors, and provide administrators with a reliable platform to manage GravityEdu’s academic and financial activities effectively.

# Chapter 2: ANALYSYS

## 2.1 Requirement gathering techniques

To ensure that the GravityEdu Management System meets the specific needs of its users and stakeholders, a combination of requirement gathering techniques was employed during the initial stages of development. These techniques helped collect accurate and relevant data regarding system functionality, user interface design, and alignment with the institute’s business objectives. The following methods were used:

**(a) Interviews**

One-on-one interviews were conducted with administrators, teachers, and support staff to understand their current challenges, expectations, and preferences. These interviews provided valuable insights into the difficulties faced when managing student enrollments, class scheduling, fee collection, and performance tracking. The feedback also highlighted the importance of transparency, ease of use, and automation in the proposed system.

**(b) Document Analysis**

Existing documents such as student enrollment records, class schedules, fee receipts, and manual attendance sheets were reviewed. This analysis helped in identifying recurring administrative issues, data redundancies, and areas where manual errors frequently occurred. Reviewing these records also provided clarity on the structure of data that needs to be digitized and streamlined within the new system.

**(c) Observation**

Observation sessions were carried out by shadowing administrative staff during routine tasks such as registering students, scheduling classes, and collecting payments. These observations revealed real-time bottlenecks, such as delays in cross-referencing records, difficulties in updating schedules, and challenges in handling bulk data entry. Insights from these sessions were directly used to design features that minimize workload and improve efficiency.

## 2.2 Proposed System

The proposed GravityEdu Management System is designed to overcome the limitations of the current manual processes by introducing an automated, centralized, and user-friendly solution. The system will integrate key administrative and academic functions into a single platform, ensuring efficiency, accuracy, and scalability. The major components of the proposed system are as follows:

* **User Authentication**

The system will provide secure login facilities for both administrators and staff members. Role-based access control will be implemented, ensuring that users can only access features relevant to their responsibilities, thereby maintaining data security and integrity.

* **Teacher Management**

Administrators will be able to register new teachers by entering details such as Name, Subject, Contact Number, and Email. The system will also allow authorized users to view and edit teacher information when updates are required, ensuring that records remain accurate and up to date.

* **Student Management**

The system will streamline student enrollment by capturing essential details, including Name, Registration Year & Month, Contact Number, Discount Percentage, Email, and Stream. Administrators will be able to view and edit student information, ensuring that student records are easily maintained and updated.

* **Class Management**

The system will provide features to manage classrooms, class types (Group or Hall), and categories (Theory or Revision). It will allow scheduling of class sessions by assigning a teacher, subject, class type, category, and time slot. This will help avoid scheduling conflicts and ensure optimal use of resources.

* **Payment Management**

The system will support the recording of monthly tuition fee payments while handling discounts and exemptions as needed. Administrators will be able to verify fee payments and track outstanding balances, ensuring financial accuracy and transparency.

* **Student and Tutte Tracking**

The system will enable updates on tutte distribution and record student attendance. This ensures that academic resources are distributed fairly and that participation levels are systematically tracked.

* **Bulk Operations**

To minimize data entry workload, the system will allow bulk uploads through CSV files. Student details and monthly payment status updates can be imported in batches, saving time and reducing errors.

* **Reports and Monitoring**

The system will generate key reports to support decision-making and monitoring. These include outstanding payments reports, total income and outstanding balances, and student registration reports. Such reports provide administrators with real-time insights into financial and academic trends.

## 2.3 Process model for the proposed system

* Iterative

The InciTrack system follows an iterative development process, allowing for continuous improvement and refinement throughout the development lifecycle. Each iteration focuses on specific features and functionalities, starting with core incident management capabilities and gradually expanding to include advanced features like analytics and reporting. This approach enables the development team to gather feedback early and often, making necessary adjustments to meet user requirements effectively. The iterative process also facilitates better risk management, as potential issues can be identified and addressed in early stages, reducing the likelihood of major problems in later phases. Regular testing and validation ensure that each iteration meets quality standards and business objectives.

* simple prototype to make final Application

The development of InciTrack began with a simple prototype focusing on basic incident reporting and tracking functionalities. This initial version served as a foundation for gathering user feedback and understanding core requirements. As the system evolved, additional features were incrementally added, including role-based access control, advanced analytics, and comprehensive reporting capabilities. This evolutionary approach allowed for continuous refinement of the user interface and system architecture while maintaining stability and performance. The final application emerged through multiple iterations of enhancement and optimization, resulting in a robust and user-friendly incident management system that meets all specified requirements and industry standards

## 2.4 project management

Effective project management was crucial to the success of the GravityEdu system. Key

aspects of the project management contribution are outlined below.

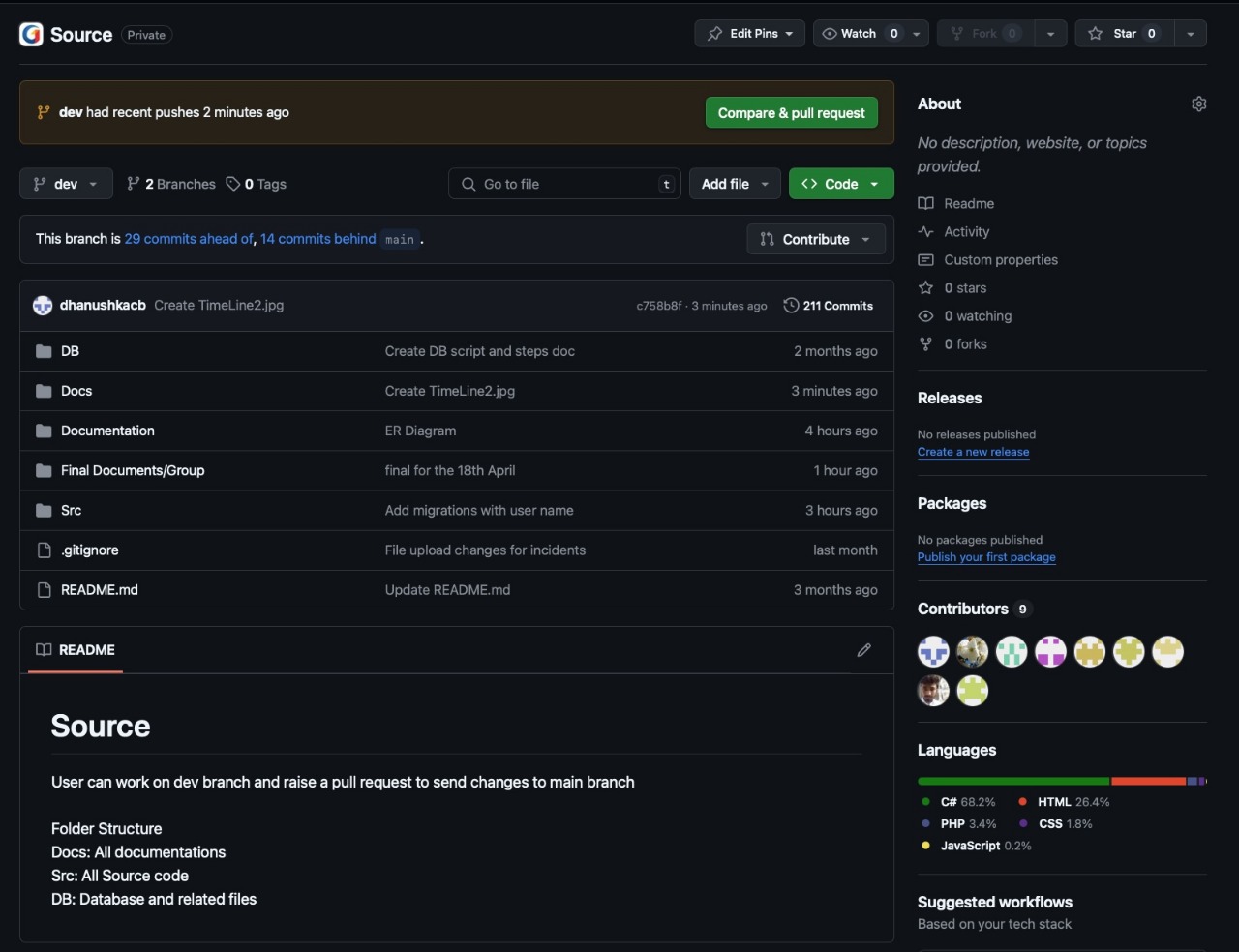


Figure 1: Git Hub Repository

### 2.4.1 Backlog

To facilitate transparent and efficient workflow tracking, we utilized GitHub’s project

management features. Tasks were organized into project boards, with each board representing a specific development phase. Issues were created for individual tasks, assigned to relevant team members, and tracked using GitHub’s timeline and status indicators. This system allowed the entire team to stay updated on progress, address bottlenecks quickly, and

maintain clear accountability.

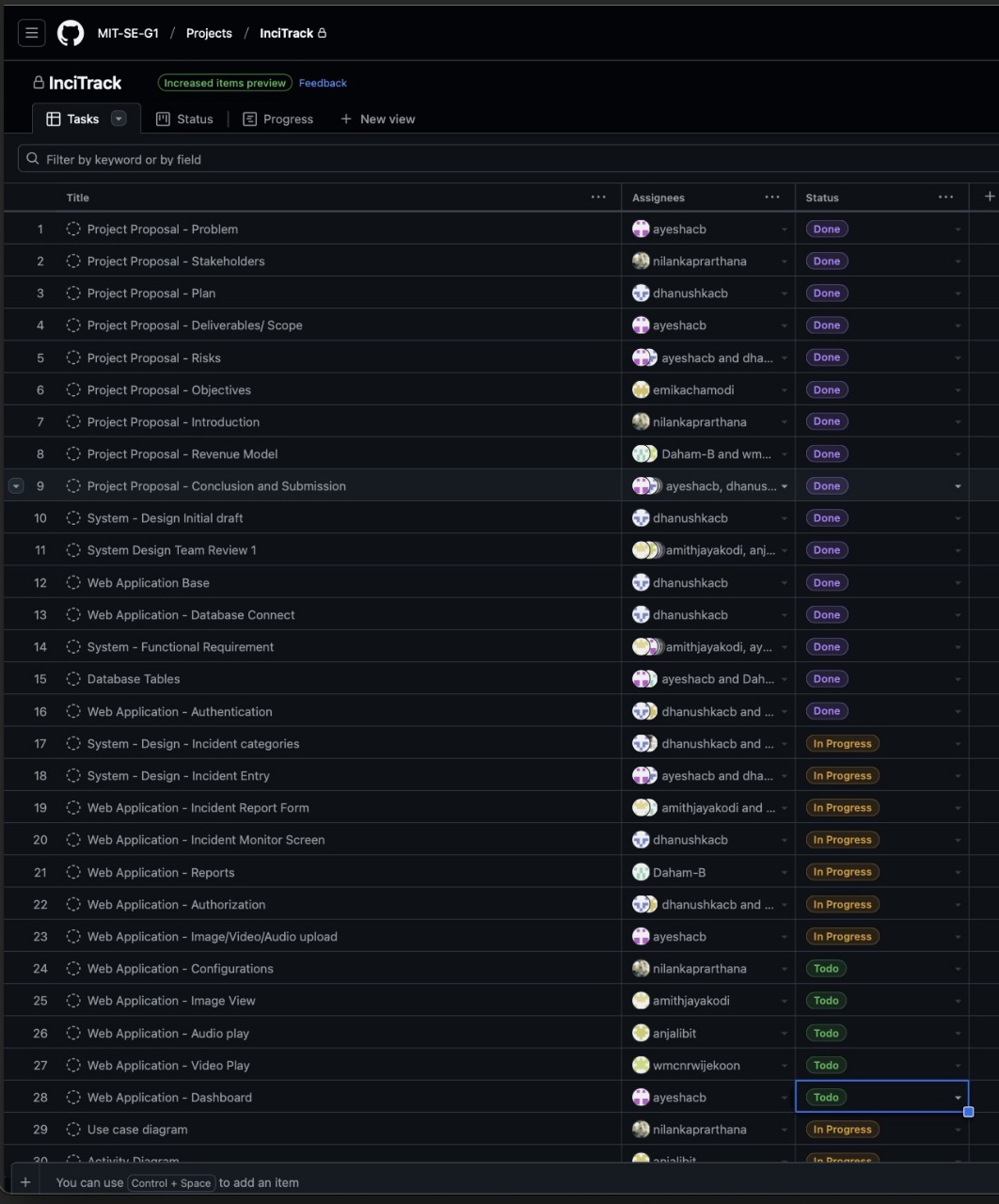


Figure 2: Backlog

### 2.4.2 communication and regular meetings

These sessions were conducted regularly to monitor progress, resolve challenges, and ensure alignment among all contributors.

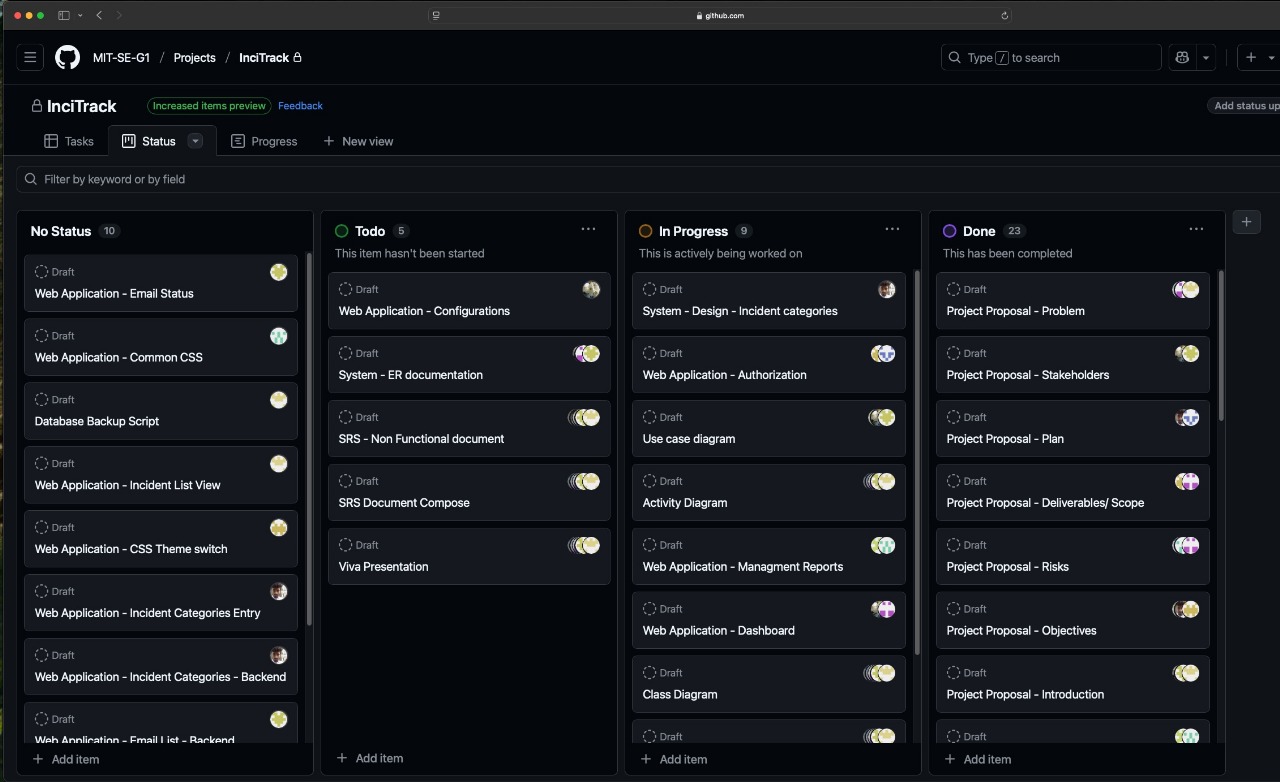


Figure 3: Task Progress

### 2.4.3 Timeline

This included defining major milestones such as design finalization, backend and frontend

integration, user testing, and deployment. We updated the timeline based on ongoing progress and feedback, ensuring that deadlines remained realistic while keeping the team focused on timely delivery.

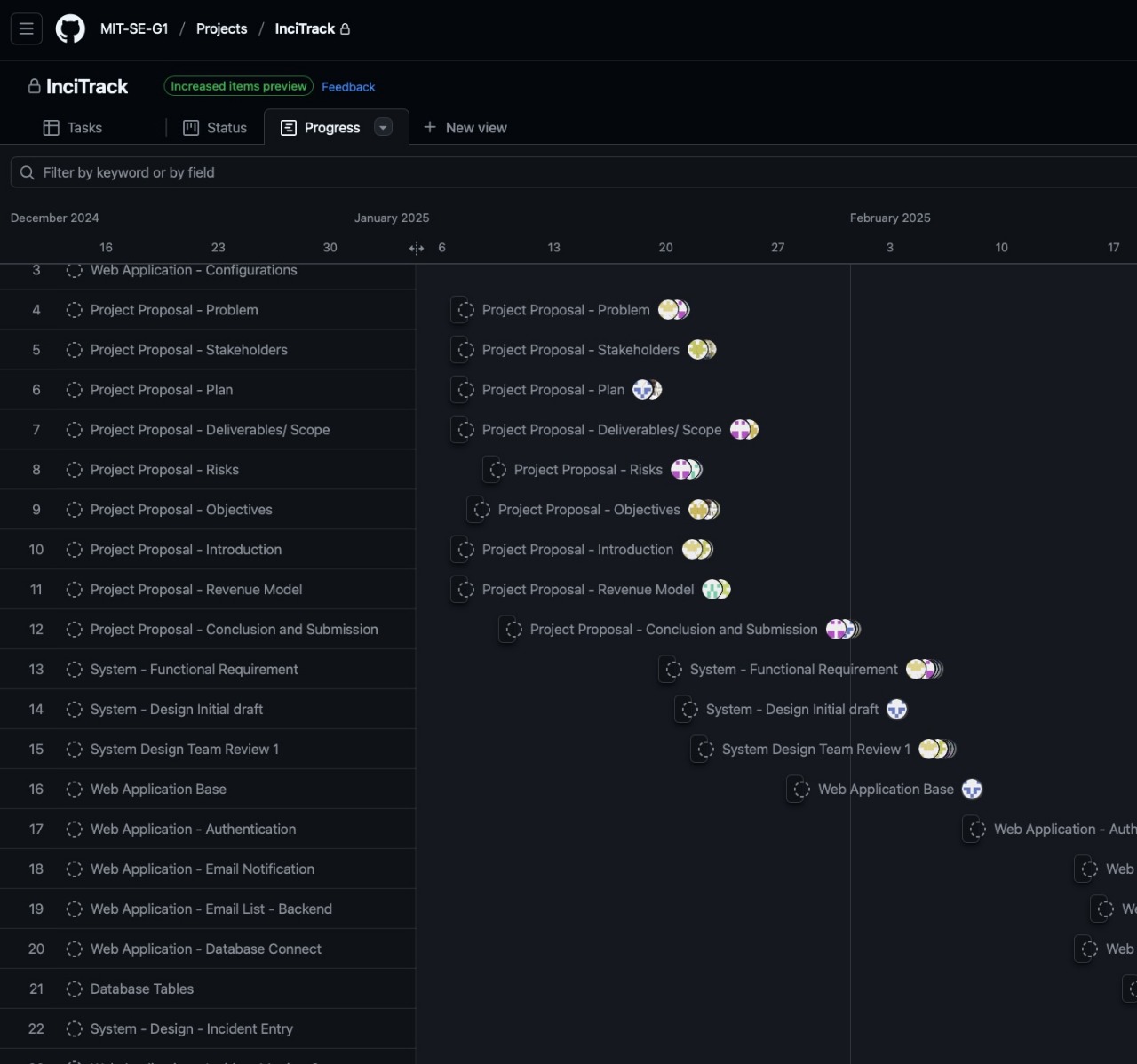


Figure 4: Task Timeline

## 2.5 HIGH LEVEL USE CASE

### 2.5.1 Use Case Analysis

The GravityEdu Management System facilitates interactions between three primary actors: **Admin, Teacher, and Student**.

* **Admin** manages the overall system, including user authentication, teacher and student records, class scheduling, payments, and report generation.
* **Teacher** handles class-related tasks such as marking attendance and updating tutorial (tute) distribution.
* **Student** can view personal information, including attendance, class schedules, and payment status.

Each use case represents a core system functionality, ensuring that administrative, academic, and financial processes are streamlined and efficiently managed. This analysis provides a foundation for understanding how users interact with the system and supports the design of a user-friendly and effective platform.



Figure 5: Highlevel Use Case Diagram

### 2.5.2 Activity diagram

The activity diagrams in this section detail the step-by-step flow of processes within the InciTrack system. These diagrams break down complex operations into manageable sequences of actions, showing the decision points and parallel activities that occur during incident management. The diagrams help understand the workflow of various processes, such as incident reporting, category management, and resolution procedures. They provide a clear visualization of how different system components interact and how data flows through the system during various operations.

**INCIDENT CREATION**

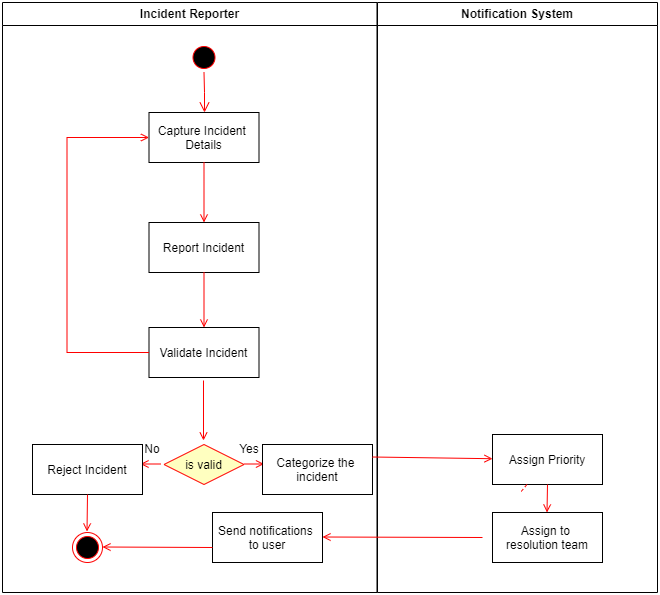


Figure 6: Incident Creation

**INCIDENT VIEW**

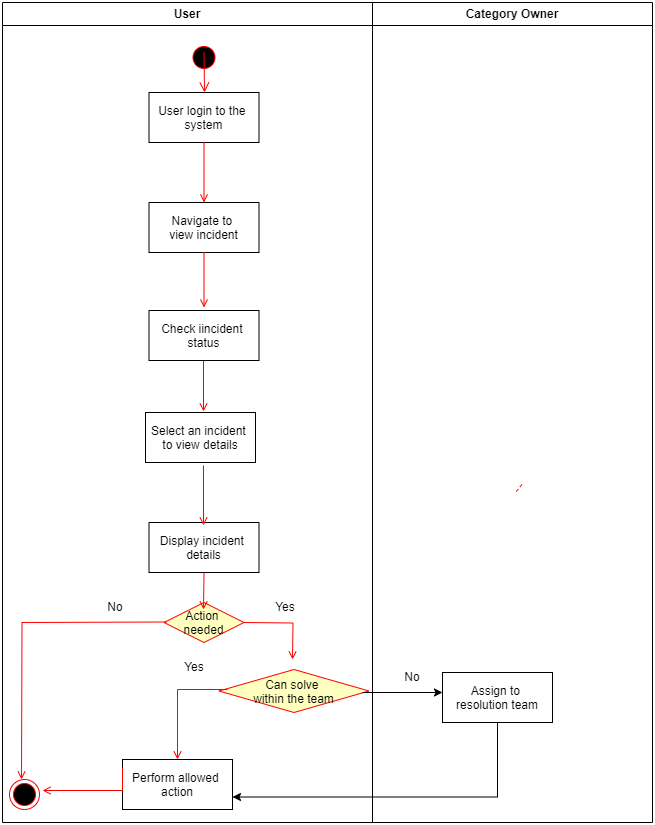


Figure 7: Incident View

**INCIDENT CLOSE**

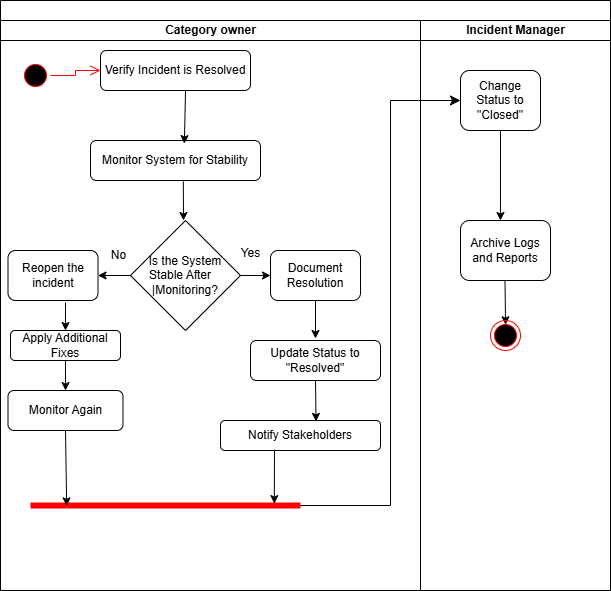


Figure 8: Incident Close

Each diagram type serves a specific purpose in documenting the system's design and functionality, providing different perspectives on how the InciTrack system operates and interacts with its users.

2.7 Functional Requirements

* The system must provide secure login with role-based access control.
* The system must allow registration and management of teacher details.
* The system must allow student registration and record updates.
* The system must support class creation, scheduling, and categorization.
* The system must handle monthly tuition fee payments with discounts and exemptions.
* The system must record student attendance and tutorial distribution.
* The system must support bulk uploads of student data and payment records via CSV.
* The system must generate reports on payments, income, and student registration.

2.8 Non-Functional Requirements

* **Performance**: The system **shall** be capable of supporting 100+ concurrent users efficiently.
* **Scalability**: The system **shall** support multiple tier levels to accommodate growth and increased demand.
* **Security**: The system **shall** incorporate encrypted credentials, role-based access control, and ensure GDPR compliance.
* **Usability**: The system **shall** feature a responsive user interface with intuitive and easy navigation.
* **Maintainability**: The system **shall** adopt modular code design to facilitate smooth updates and enhancements.
* **Reliability**: The system **shall** achieve 99.9% uptime and perform daily backups to ensure data safety and availability.

# Chapter 3: DESIGN

The InciTrack system is built on MVC architectural design pattern using ASP.NET Core 8, MySQL, and responsive frontend technologies. The design emphasizes security, scalability, and user experience while maintaining clean separation of concerns. The system architecture supports efficient incident management, real-time monitoring, and comprehensive reporting capabilities through carefully selected technologies and design patterns.

## 3.1 Development Tools

**1.Visual Studio Code (VSCode)**

- Primary IDE for development

- Extensions used:

- C# Dev Kit

- .NET Core Tools

- Git Integration

**2. MySQL Workbench**

- Database design and management

- Query development and optimization

- Schema visualization

**3. GitHub**

- Version control system

- Code repository management

- Collaboration platform

### 3.1.1 Programming Languages and Frameworks

**1. C#.NET 8**

- Backend development

- ASP.NET Core MVC framework

- Entity Framework Core

- Authentication and authorization

**2. HTML5/CSS3**

- Frontend structure and styling

- Responsive design

- Modern UI components

- Cross-browser compatibility

**3. JavaScript**

- Client-side interactivity

- AJAX requests

- Dynamic content updates

- Chart.js integration

- Form validation

**4. MySQL**

- Relational database management

- Data storage and retrieval

- Transaction management

- Query optimization

## 3.2 System Architecture

### 3.2.1 MVC Architecture

**1. Model**

- Entity Framework Core

- MySQL database

- Stored procedures

- Data migrations

**2. View**

- ASP.NET Core MVC

- Razor views

- JavaScript/jQuery

- Bootstrap framework

**3. Controller**

- C# services

- Repository pattern

- Business rules implementation

- Data validation

## 3.3 Security Implementation

**Authentication**

- ASP.NET Core Identity

- Role-based access control

- Password hashing

**Authorization**

- Role-based authorization

- Policy-based authorization

## 3.4 Performance Considerations

**Database Optimization**

- Indexing strategy

- Query optimization

- Connection pooling

- Caching implementation

**Application Performance**

- Response compression

- Static file caching

- Lazy loading

## 3.6 Testing

| **Test Case ID** | **Module** | **Test Scenario** | **Test Steps** | **Expected Result** |
| --- | --- | --- | --- | --- |
| UAT-01 | User Authentication | Login with valid admin credentials | 1. Open login page2. Enter valid admin username and password3. Click Login | Admin is successfully logged in and redirected to the dashboard |
| UAT-02 | User Authentication | Login with invalid credentials | 1. Enter incorrect username or password2. Click Login | System displays an error message and prevents login |
| UAT-03 | Teacher Management | Add a new teacher | 1. Navigate to Teacher Management2. Click Add Teacher3. Enter Name, Subject, Contact No, Email4. Click Save | New teacher is added and visible in the teacher list |
| UAT-04 | Teacher Management | Edit teacher details | 1. Select a teacher from the list2. Click Edit3. Update details4. Save changes | Teacher information is updated correctly |
| UAT-05 | Student Management | Add a new student | 1. Navigate to Student Management2. Click Add Student3. Enter Name, Registration Year & Month, Contact No, Discount %, Email, Stream4. Save | Student is added and visible in the student list |
| UAT-06 | Student Management | Edit student information | 1. Select a student2. Click Edit3. Update details4. Save | Student information is updated successfully |
| UAT-07 | Class Management | Schedule a new class | 1. Navigate to Class Management2. Enter Classroom, Class Type, Category, Teacher, Subject, Time Slot3. Save | Class is scheduled and appears in the timetable without conflicts |
| UAT-08 | Payment Management | Record student fee | 1. Go to Payment Management2. Select student3. Enter payment details and discount if any4. Save | Payment is recorded and balance updated correctly |
| UAT-09 | Attendance Tracking | Mark attendance | 1. Go to Student and Tute Tracking2. Select class session3. Mark present/absent for each student4. Save | Attendance is recorded and updated for the session |
| UAT-10 | Bulk Operations | CSV upload for students | 1. Go to Bulk Operations2. Upload CSV containing multiple student records3. Submit | System successfully imports student records and displays them in the list |
| UAT-11 | Reports | Generate outstanding payments report | 1. Navigate to Reports2. Select Outstanding Payments3. Generate report | Report is displayed correctly with accurate outstanding balances |

## 3.7 Deployment Strategy

**Development Workflow**

1. Version Control

* Feature branching
* Pull requests
* Code review process
* Continuous integration

2. Deployment Pipeline

* Database migrations
* Environment configuration

**Deployment Environments**

* Development
* Production
* Backup and recovery

This technology stack and design approach ensures a robust, scalable, and maintainable incident management system that meets modern development standards and best practices.

## 3.8 Design architecture



Figure 9: Design Architecture

## 3.9 Class Diagram

The class diagrams presented here show the static structure of the InciTrack system, illustrating the relationships between different classes and their attributes. These diagrams provide a detailed view of the system's object-oriented design, showing how different entities like incidents, categories, and users are related to each other. The diagrams help understand the system's data model and the inheritance relationships between different classes. They serve as a blueprint for the system's implementation, showing how different components interact at the code level.

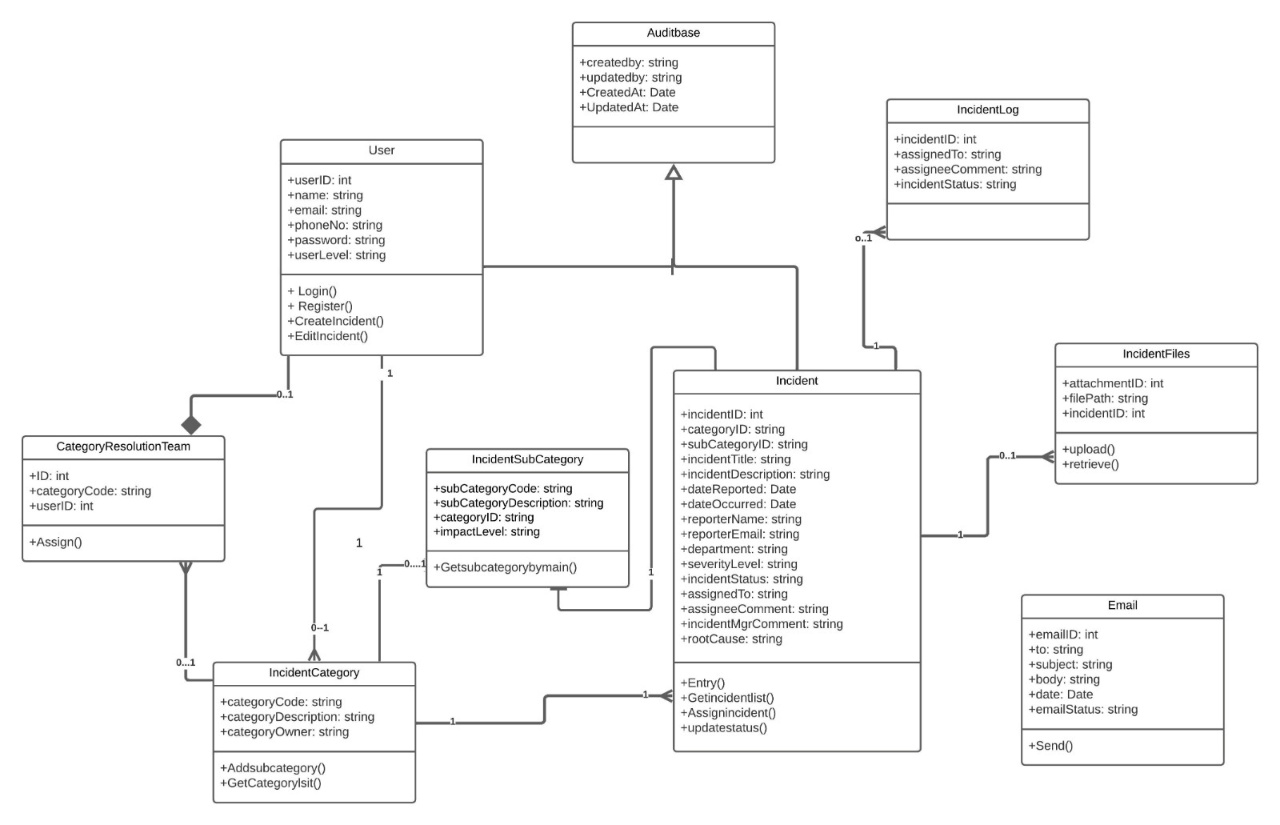


Figure 10 :Class diagram for InciTrack

## 3.10 Database Design

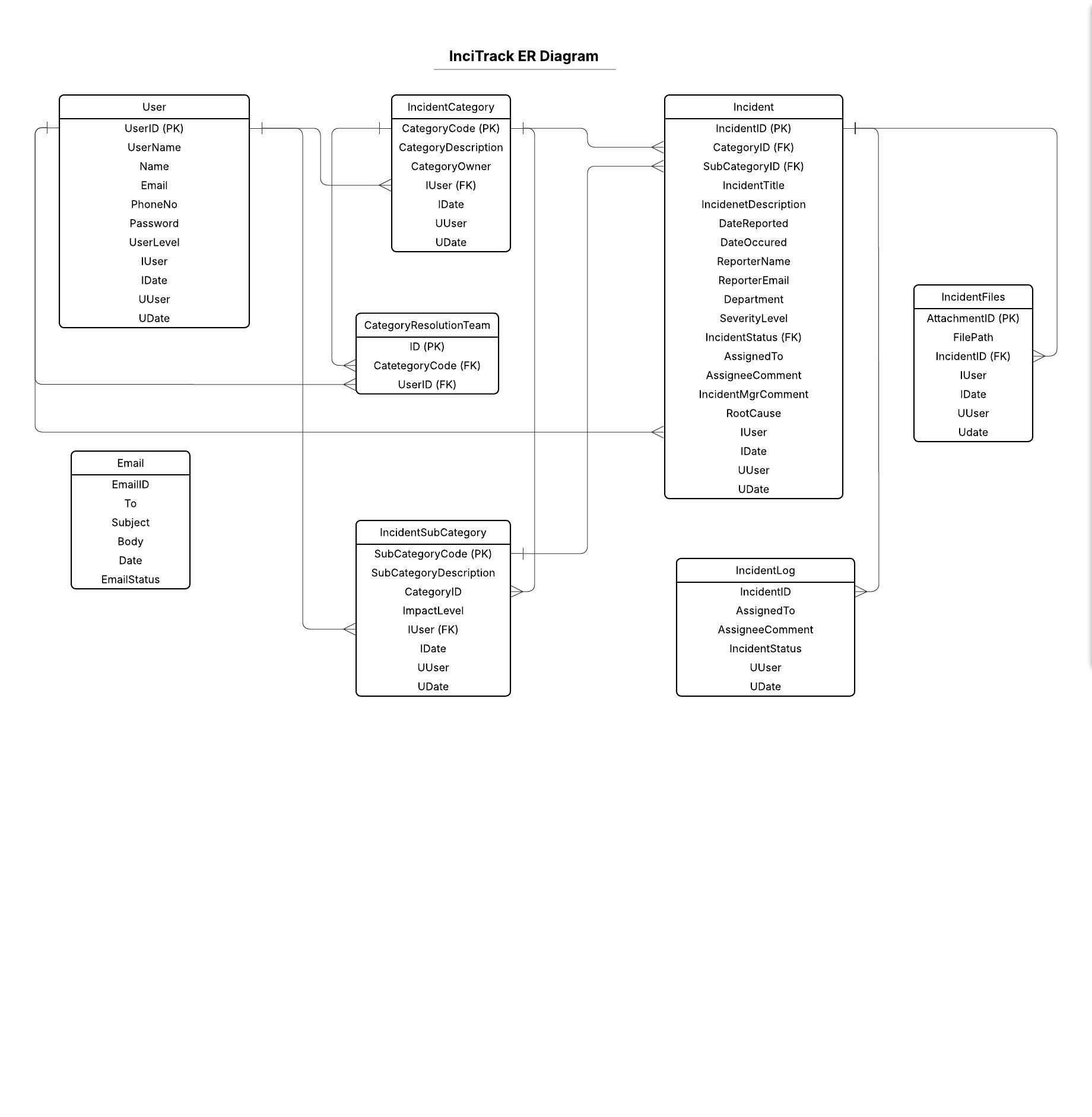


Figure 11: ER Diagram InciTrack

## 3.11 iNTERFACE Design

**CRAP stands for:**

1. Contrast: Creating visual hierarchy and emphasis

2. Repetition: Consistent use of design elements

3. Alignment: Proper organization and structure

4. Proximity: Grouping related elements together

**Applying CRAP to InciTrack**

**1. Contrast in InciTrack**

The InciTrack system implements contrast through:

**Color Usage :**

* Critical incidents: Red highlights
* Normal incidents: Blue/neutral colors
* Resolved incidents: Green indicators

**Typography :**

* Headers: Bold, larger font
* Body text: Regular weight
* Important alerts: Highlighted text

**Visual Hierarchy :**

* Dashboard cards with varying sizes
* Status indicators with different colors
* Priority levels with distinct visual cues

**2. Repetition in InciTrack**

Consistent design elements throughout the system:

**- Navigation :**

* Uniform menu structure
* Consistent button styles
* Standard icon usage

**- Forms :**

* Consistent input field styling
* Uniform validation messages
* Standard button placement

**- Tables :**

* Consistent column headers
* Uniform row styling
* Standard pagination controls

**3. Alignment in InciTrack**

Proper organization of interface elements:

**- Grid System :**

- Consistent spacing between elements

- Aligned form fields

- Organized dashboard layout

**- Content Structure :**

- Left-aligned text for readability

- Centered headings

- Left-aligned action buttons

**- Data Presentation :**

- Aligned table columns

- Consistent chart layouts

- Organized report formats

**4. Proximity in InciTrack**

Logical grouping of related elements:

**- Dashboard Layout :**

- Related metrics grouped together

- Status indicators near relevant data

- Action buttons close to related content

**- Form Design :**

- Related fields grouped in sections

- Labels close to input fields

- Validation messages near relevant fields

**- Navigation :**

- Related menu items grouped

- Contextual actions near content

- Related tools clustered together

**Benefits of CRAP in InciTrack**

**1. Improved Usability :**

- Clear visual hierarchy

- Intuitive navigation

- Easy-to-scan interfaces

**2. Enhanced User Experience :**

- Consistent interaction patterns

- Predictable interface behavior

- Reduced cognitive load

**3. Professional Appearance :**

- Polished, cohesive design

- Professional look and feel

- Trust-building interface

**4. Efficient Information Processing :**

- Quick data scanning

- Easy pattern recognition

- Clear information hierarchy

The application of CRAP principles in InciTrack results in a professional, user-friendly interface that enhances usability and user satisfaction while maintaining a consistent and organized appearance throughout the system.

### 3.11.1 User interface

1. User login

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | User Login |
| **Trigger** | The user enters their credentials and clicks the "Login" button. |
| **Input** | - Email |
| - Password |
| **Processing** | 1. System checks that both fields are filled. |
| 2. Login credentials are securely sent to the authentication service. |
| 3. Authentication service compares credentials with the user database. |
| 4. If valid, generate a session/token and load user-specific data. |
| 5. If invalid, return an error message. |
| **Output** | - Success: User is redirected to the dashboard. |
| - Failure: Error message displayed. |
| **Preconditions** | - User is registered in the system. |
| - Authentication service is operational. |
| - User account is active (not locked or disabled). |
| **Postconditions** | - Secure session is created. |
| - User is marked as "logged in". |
| - Audit log entry is recorded. |

1. Add Student

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | Add Student |
| **Trigger** | Admin clicks "Add Student" in the Student Management module. |
| **Input** | - Name |
| - Registration Year & Month |
| - Contact Number |
| - Discount % |
| - Email |
| - Stream |
| **Processing** | 1. System validates mandatory fields and correct formats. |
| 2. Checks for duplicate student entries. |
| 3. Saves the student details into the database. |
| 4. Updates student list in the system. |
| **Output** | - Success: Student is added and visible in the list. |
| - Failure: Validation errors are shown. |
| **Preconditions** | - Admin is logged in. |
| - Database is operational. |

1. Schedule Class

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | Schedule Class |
| **Trigger** | Admin clicks "Schedule Class" in the Class Management module. |
| **Input** | - Classroom |
| - Class Type (Group/Hall) |
| - Category (Theory/Revision) |
| - Teacher |
| - Subject |
| - Time Slot |
| **Processing** | 1. System validates all fields are filled. |
| 2. Checks for conflicts in teacher assignment or classroom availability. |
| 3. Saves the class schedule in the database. |
| 4. Updates timetable view. |
| **Output** | - Success: Class is scheduled and visible in the timetable. |
| - Failure: Conflict message is shown. |
| **Preconditions** | - Admin is logged in. |
| - Teachers and classrooms are available. |
| **Postconditions** | - Class schedule is recorded. |
| - Timetable is updated. |
| - Audit log entry is recorded. |

1. Add Teacher

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | Add/Edit Teacher |
| **Trigger** | Admin clicks "Add Teacher" or selects a teacher to edit in Teacher Management. |
| **Input** | - Name |
| - Subject |
| - Contact Number |
| - Email |
| **Processing** | 1. System validates mandatory fields. |
| 2. Checks for duplicate teacher entries. |
| 3. Saves or updates teacher information in the database. |
| 4. Updates teacher list view. |
| **Output** | - Success: Teacher information added/updated and visible in list. |
| - Failure: Validation error displayed. |
| **Preconditions** | - Admin is logged in. |
| - Database is operational. |
| **Postconditions** | - Teacher record is created or updated. |
| - Teacher list updated. |
| - Audit log entry recorded. |

1. Record Payment

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | Record Payment |
| **Trigger** | Admin selects a student and clicks "Add Payment" in Payment Management. |
| **Input** | - Student ID |
| - Payment Amount |
| - Discount/Exemption (if any) |
| - Payment Date |
| **Processing** | 1. System validates payment amount and fields. |
| 2. Applies discount if applicable. |
| 3. Updates student balance. |
| 4. Saves payment record in database. |
| **Output** | - Success: Payment recorded and balance updated. |
| - Failure: Validation error displayed. |
| **Preconditions** | - Admin is logged in. |
| - Student record exists. |
| - Database is operational. |
| **Postconditions** | - Payment record is saved. |
| - Student balance updated. |
| - Audit log entry is created. |

1. Mark Attendance

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | Mark Attendance / Update Tute |
| **Trigger** | Teacher/Admin selects a class session to mark attendance or update tute. |
| **Input** | - Class session |
| - Student list |
| - Attendance status (Present/Absent) |
| - Tute details |
| **Processing** | 1. System validates class session and student data. |
| 2. Records attendance for each student. |
| 3. Updates tute distribution records. |
| 4. Saves changes in the database. |
| **Output** | - Success: Attendance and tute records updated. |
| - Failure: Error message displayed. |
| **Preconditions** | - Teacher/Admin is logged in. |
| - Class session exists. |
| - Student records exist. |
| **Postconditions** | - Attendance recorded. |
| - Tute distribution updated. |
| - Audit log entry created. |

1. File Upload

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | CSV Upload for Students / Payments |
| **Trigger** | Admin clicks "Upload CSV" in Bulk Operations module. |
| **Input** | - CSV file containing student/payment data |
| **Processing** | 1. System validates file format and data integrity. |
| 2. Reads each record and checks for duplicates/errors. |
| 3. Saves valid records in the database. |
| 4. Displays summary of successful/failed records. |
| **Output** | - Success: Records imported and listed in the system. |
| - Failure: Error messages for invalid records. |
| **Preconditions** | - Admin is logged in. |
| - Database is operational. |
| - CSV file is properly formatted. |
| **Postconditions** | - Student/payment records updated. |
| - System data synchronized. |
| - Audit log entry recorded. |

1. Reports

|  |  |
| --- | --- |
| **Element** | **Description** |
| **Process Name** | Generate Reports |
| **Trigger** | Admin clicks "Generate Report" in Reports module. |
| **Input** | - Report type (Outstanding Payments, Total Income, Student Registration) |
| - Filter criteria (date range, class, etc.) |
| **Processing** | 1. System validates input and filters. |
| 2. Queries database to gather relevant data. |
| 3. Generates report in table/PDF format. |
| 4. Displays report to user or exports file. |
| **Output** | - Success: Report displayed or exported. |
| - Failure: Error message if data is unavailable or input is invalid. |
| **Preconditions** | - Admin is logged in. |
| - Database contains required data. |
| **Postconditions** | - Report generated. |
| - Data is ready for analysis or record keeping. |
| - Audit log entry created. |

1. Email Notification
2. Dashboard
3. Reports

# Chapter 4: Conclusion

The GravityEdu Management System provides a practical solution to streamline the administrative and academic operations of the institute. By automating student enrollment, class scheduling, payment management, and performance tracking, the system reduces manual effort, minimizes errors, and ensures accurate record keeping. It also enhances transparency and improves the overall experience for administrators, teachers, and students. With its user-friendly design and scalability, the system lays a strong foundation for efficient educational management and supports GravityEdu’s mission of delivering quality education with improved operational efficiency.

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